



## JOB ANNOUNCEMENT: PROJECT COORDINATOR

PRO-FEMMES/TWESE HAMWE (PFTH) is an umbrella of Civil Society Organizations working for women promotion, peace and development in Rwanda. Currently, Pro-Femmes/Twese Hamwe represents 57 member Organizations. With Support from GIZ through the Incubator for Integration and Development in East Africa (IIDEA), PFTH is implementing a one year project entitled “Enhancing Market Access for women cross border traders of grains in Gatuna and Cyanika (EMAW)”. The project aims at enhancing market access and information for women cross border traders of grains (Mainly maize, sorghum and beans) at both borders.

It is in this regard that PRO-FEMMES/TWESE HAMWE is looking for a suitable candidate to fill a position for a **Project officer** to coordinate the activities of the above said project. Under the supervision of the Program Manager, the Project Officer will undertake the following specific tasks:

- Support PRO-FEMMES/TWESE HAMWE for the implementation of Project activities
- Monitoring , evaluation and reporting on project advancement;
- Represent PRO-FEMMES/TWESE HAMWE in GIZ meetings and other relevant meetings related to the project
- Collaborate with a project focal point at GIZ meetings and provide updated to PRO-FEMMES/TWESE HAMWE management
- Collaborate with key partners of the project
- Design other project proposals for submission to potential donors
- Perform any other tasks as shall be advised by the senior management at PRO-FEMMES/TWESE HAMWE
- Coordinate project activities within Rwanda and Uganda

## DESIRED COMPETENCIES AND QUALIFICATIONS

- Bachelor’s Degree in Economics, Business Administration, Management, Business Information Technology, Social Sciences and any other related fields
- Holding a Master’s Degree in relevant fields in an added value for the prospective candidate;
- At least three years progressive experience in trade specifically with focus on gender and other related fields;

